

Medication Administration Guidelines:

- Prescription medication may only be administered by trained staff members upon the receipt of a [Medication Administration Form](#) completed and signed by the student's **physician and legal parent/guardian.**
- Medication **must be in the original prescription bottle.** Your pharmacist may give you a second, labeled bottle for medication administration during school hours.
- Medication should be brought (by an adult only) directly to the school office. **It is not acceptable to send it in a child's backpack, lunch box, etc.**
- It is the responsibility of the parent to make sure there is enough medication in the office. **Parents must be responsible for ensuring medication does not run out at school.**

We appreciate your adherence to this policy, as it provides measures to keep our students safe. If you have additional questions, feel free to reach out to the school nurse.

Illness Policy

If your student appears to be ill in the morning before school, please have him/her remain at home. In general, students will be sent home from school if they have a temperature of 100.4 degrees or more, if they are experiencing vomiting or diarrhea, or if they have symptoms of a suspected communicable illness or condition. If your student is sent home from school, please keep in mind that he/she **should not return to school until he/she has maintained a 98.6 degree (normal) temperature for 24 hours without being given medication for fever reduction (such as acetaminophen, ibuprofen, etc.). The student should have experienced no vomiting or diarrhea for 24 hours before returning to school.** If parents, guardians or emergency contacts are called to pick up a student due to illness at school, it is expected that your student will be picked up as requested within one (1) hour of notification.

Student Illness Guidelines

Allergies

AZACS is a **Peanut Free** environment. No peanut products are permitted on campus. Please do not send students to school with **any** peanut related products. In addition, all students must have an updated Student Allergy List on file each year listing all diagnosed allergies. Families are encouraged to inform the School Nurse of additional allergies, if changes occur throughout the year, so that additional precautions can be taken in specific classrooms as well as common areas.

Special Medical Needs:

Our goal at AZACS is to provide each student with the maximum learning opportunities within a minimally restrictive environment. All medical conditions that may impair your student's ability to perform in class must be reported to the school nurse. This information will help the nurse to improve your student's ability to perform in the classroom environment.

Ongoing communication between parents, students, and staff is crucial to student success. It is vitally important that all personnel coming into contact with a student are aware of any accommodations that a student may need. The school nurse's role is to coordinate the care between home and school. Please contact your campus' school nurse for assistance.

Student Health Care Plans:

AZACS requires that all students who have a specific health condition must have an Action Health Care Plan on file in the Health Office. This Action Plan needs to be updated yearly.

Family Responsibility:

- Notifying the school health office of the child's condition, medication, special needs, and changes to health status.
- Working with the school team to develop a plan that accommodates the child's needs throughout the school year. This plan includes inside of the classroom, in the cafeteria, playground, and during school-sponsored activities. All of this information will be included in the child's Health Care Plan.
- Providing updates to home and emergency contact information.
- Meeting with teachers to set up expectations for maintaining communication and continuity during absences.